

**Water/Wastewater Commissioners’  
Meeting Minutes  
December 23, 2013**

Present: Robert E. Courage, Chairman  
Dale A. White, Vice-Chairman  
Michael Putnam, Member  
David Boucher, Director  
Evelyn Gendron

**Call to Order**

Chairman Courage called the meeting to order at 4:05 p.m.

**Non--Public Session**

Commissioner Putnam made the motion to go into non-public session at 4:05 p.m. for the purpose of discussing land, per RSA 91-A:3,II(d). Vice-Chairman White seconded the motion. All voted in favor. At 4:40 p.m. Commissioner Putnam made the motion to exit the non-public session and return to the public session. Vice-Chairman White seconded the motion. All voted in favor. Chairman Courage announced that the decision was made during the non-public session to seal the non-public meeting minutes.

**Decisions**

Approval of Meeting Minutes – Tabled.

Disbursement Request re: Septage Receiving Facility – Director Boucher did not receive the disbursement request information from Mr. Rene LaBranche, Stantec Consulting.

2014 Water Utilities Department Budget – Water and sewer budget line items were discussed and Director Boucher addressed the commissioners’ inquiries. Odor control and wood chip and bulking agent final budget cost estimates will be forthcoming and are dependent upon Mr. Boucher’s continued research into the merits and costs associated with hauling septage off the premises instead of continuing the current compost operations. He is awaiting details from the Merrimack Wastewater Treatment facility. Mr. Boucher will contact the commissioners when he is notified of a time to meet with the Budget Advisory Committee on January 8<sup>th</sup>. Commissioner Putnam said he must depart this meeting at 5:00 p.m. to attend the Board of Selectmen’s meeting. Chairman Courage said this 2014 budget need not be approved today, however approval is necessary prior to the February 1<sup>st</sup> Deliberative Session. The commissioners were in agreement that the bottom line increase should be held as closely to 0% as possible with respect to the warrant articles to be presented: Water Department’s repairing and resurfacing the interior section of the 500,000 pre-stress concrete water storage tank located adjacent to the industrial area in the west end of town, which was constructed in 1959, and the Wastewater Treatment Facility’s purchase of a new sludge dewatering unit. Commissioner Putnam exited the

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meeting at 5:05 p.m. Vice-Chairman White briefly explained how betterment fees are determined based on frontage and become effective with entrances fees at the time of water utility connection. Mr. Boucher said it may be possible to accept septage from surrounding towns beyond Milford and Wilton as of February 2014. He will look into the NH town fee schedules. Vice-Chairman White said it would be beneficial for all parties when haulers are allowed to bring septage to Milford from neighboring towns.

Activities Report – Reviewed by the commissioners.

**Future Appointments/Meetings:**

The next regular Commissioners' meeting will be Tuesday, January 7, 2014 at the Water Utilities Department, 564 Nashua Street.

**Adjournment:**

Chairman Courage made the motion to adjourn the meeting at 5:25 p.m. Vice-Chairman White seconded the motion.

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Robert E. Courage, Chairman

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Date

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Dale A. White, Vice-Chairman

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Date

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Michael E. Putnam, Commissioner

\_\_\_\_\_  
Date